



## *Pacific Elementary School*

www.pacificesd.org  
50 Ocean Street/P.O. Box H  
Davenport, CA 95017  
831-425-7002

### **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, November 21, 2023 @ 4:00 PM**

Pacific Elementary School  
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

- a. Call to Order - 4:03 p.m.
- b. Roll Call & Establishment of Quorum
  - i. Gwyn Rhabyt, Board President - present
  - ii. Cari Napoles, Board Vice President - present
  - iii. Diana Conner, Board Trustee - present
- c. Approval of the agenda
  - i. Agenda deletions, additions, or changes of sequence – Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0

opposed, 0 abstentions, 0 absences.

**2. PUBLIC COMMENTS - None**

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

**3. REPORTS**

- a. Superintendent Report
  - i. 1<sup>st</sup>-grade classroom finally approved by DSA
  - ii. Lots of illness sweeping through school
  - iii. 6<sup>th</sup>-grade went to science camp
  - iv. Implementing student jobs: flag, sweeping, free books, lost & found, recycling, trash pick-up, etc.
  - v. Vacation day camp well attended.
  - vi. Dishwasher installed today.
- b. Board Member Reports – None.
- c. School Site Council Report
  - i. Officers elected
  - ii. Last meeting discussed:
    - 1. construction updates
    - 2. Preschool audit
    - 3. Professional development day
- d. Parents Club Report
  - i. Fundraising going very well, only \$6,000 left to goal for year
  - ii. Tea Towels for holidays
  - iii. Still need new officers for next year
  - iv. Drive for Schools = \$8,000

**4. CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Minutes form 10/17/23
- b. Minutes from 11/7/23
- c. Positions
- d. Warrants
- e. Brown Act
- f. Contract with Cumming for Project Management

Voted to remove item 4f and discuss it with item 7a. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences. Approved remaining items with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

**5. PUBLIC HEARINGS - None**

**6. BOARD RESOLUTIONS**

- a. Resolution 2024-06 Construction Bond \$1,300,000 – Following brief discussion, approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- b. Resolution 2004-07 Construction Bond \$675,000 – Following brief discussion,

approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## **7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- a. Approval of Contract for School Construction. The board and the contractor discussed the contract:
  - i. Covid precautions – agreed contract language should state that contractor will follow current guidelines
  - ii. Timeline – The board pointed out that the consequences for the school with delays on the reroof would be much worse than delays on the new building.
  - iii. Contract Cancellation – If the district cancels the contract, the contractor wants 100% of their fees, not the whole project costs.
  - iv. The board agreed that Mr. Gross and the contractor would meet and incorporate these changes, and create a final draft. The board will meet again at a special meeting at 3:45 p.m. on Monday, December 4, to approve the final contract.
  - v. Contract with Cumming for Project Management (moved from consent agenda) – A project manager serves as a foreman of the job, except that they work for the district, not the contractor. This guy has been to Pacific School a couple of times. Because we are small school, they have written their contract with language along the lines of “not to exceed \$93,000”. But they don’t think it will come close to \$93,000. The board agreed with the importance of bringing experts in to the process. Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- b. Chronic Absenteeism – Mr. Gross presented a chart of chronic absenteeism at Pacific compared to Santa Cruz City Schools and the state as a whole. The board discussed ways to address it. Mr. Gross is willing to take families to SARB if necessary.
- c. CAASPP Scores – Mr. Gross presented information about our CAASPP scores. Overall, our scores went up last spring compared to the previous spring. In ELA and math we had the third highest scores in the county, and in science we had the second highest scores. However, the report cards this year show that a lot of our students, especially younger students, are struggling academically.

## **8. CLOSED SESSION**

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)
  - i. Hired Linda Handley as Special Circumstances Instructional Assistant (SCIA) for a new student

## **9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None**

**10. NEXT REGULAR BOARD MEETING:** 4:00 PM December 19, 2023 at Pacific El.

## **11. ADJOURNMENT**

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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