



Pacific Elementary School

www.pacificesd.org
50 Ocean Street/P.O. Box H
Davenport, CA 95017
831-425-7002

Pacific Elementary School District

Board of Trustees Meeting
Monday, December 19, 2023 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order – 4:04 p.m.
- b. Roll Call & Establishment of Quorum
 - i. Gwyn Rhabyt, Board President - Present
 - ii. Cari Napoles, Board Vice President - Present
 - iii. Diana Conner, Board Trustee – Arrived 4:10 p.m.
- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence

Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0

abstentions, 1 absence.

2. PUBLIC COMMENTS

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

- a. Superintendent Report
 - i. Form 700s need to be filed for all board members. (Thanks, Ms. Napoles, for getting this done.)
 - ii. Keenan was hacked: name, address, DOB, last four digits of SSN for benefitted staff. They first noticed in August and just told districts a week or so ago, and don't plan to tell affected employees until late January.
 - iii. TK-12 enrollment is projected to decline by 8,126 students, from 38,025 to 29,899 over the next decade. The 21.4% decline is the largest in CA.
 - iv. Funding was provided by the Frances H. Ellison Fund of the Marin Community Foundation, and recommended by a resident of the community who cared deeply about the Davenport community, including Pacific Elementary School
 1. \$360,000 total donation:
 - a. \$150,000 Malia Damon Fund for Innovation in Education
 - b. \$100,000 Food Lab
 - c. \$50,000 Life Lab
 - d. \$25,000 After School Programs
 - e. \$25,000 Field Trips
 - f. \$10,000 Principal's Discretionary Fund
 - v. This new donation is in addition to a previous donation \$250,000 in 2018
- b. Board Member Reports – Ms. Napoles reported that Ms. Conner and Ms. Napoles made significant progress with moving the bond process forward. The Davenport North Coast Association has endorsed a yes vote on both bonds. Board members expressed their commitment to following the Brown Act during the bond campaign.
- c. School Site Council Report
 - i. Didn't meet
- d. Parents Club Report
 - i. Raised \$18,000 by Dec, plus \$15,000 carry-over from last year. Has met fundraising goal for the year, but still have other fundraisers planned, for example, Bid & Sip at Roadhouse

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Warrants
- b. Minutes from previous meeting
- c. Williams Report 12/19/23

- d. Contract for DSA Building Instructor
- e. Contract for Architect for walk-in cooler
- f. PESD News Article: https://calmatters.org/education/2023/11/school-construction-2/?utm_medium=email&utm_source=ActiveCampaign&utm_medium=email&utm_content=California+Legislature+shake-up+on+public+safety&utm_campaign=WhatMatters&vgo_ee=BpMi7GsuvVvufmmb0NYHiWr3lEf4QRolCZEmgu%2B2d8KB8FnCHQ%3D%3D%3A6tPLUFAMwsgSKp1yDwt1jvWXz3zIY1FX

Item e – contract with architect for walk-in cooler – was moved to discussion. Approved remaining items with no additional changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS - None

6. BOARD RESOLUTIONS

- a. 2024-06 Authorization to Sign - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- b. 2024-07 Development Fees - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- a. Annual Organizational Meeting
 - i. President – Mr. Gwyan Rhabyt elected. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - ii. Vice-President – Ms. Cari Naples elected. Mr. Rhabyt moved, Ms. Conner seconded. 3 in favor, 0 opposed 0 abstentions, 0 absences.
 - iii. Clerk – Mr. Eric Gross elected. Mr. Rhabyt moved, Ms. Conner seconded. 3 in favor, 0 opposed 0 abstentions, 0 absences.
 - iv. Regular board meeting schedule – Third Tuesday of January, third Wednesday of February through April, second and third Wednesday of May and June, no regular meetings in July, third Wednesday in August through December. All meetings to take place at 4:00 p.m.
- b. Developers Fees – the board reviewed the spreadsheet of developers fees and discussed the uses of such fees. The board accepted the report. Mr. Rhabyt moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- c. 1st Interim Budget Report – Ms. Andrews summarized the first interim budget report, including encouraging factors and possible risks. Following discussion, the board accepted the first interim budget. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- d. Substitute Credentials and Pay Rate – Ms. Andrews described the proposed changes and reasoning for them. Approved following discussion, Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- e. Contract for walk-in cooler. Following discussion, the board authorized Mr. Gross to use his best judgement about whether or not to approve the contract for the design work for the walk-in cooler. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - none

10. NEXT REGULAR BOARD MEETING: 4:00 PM January 16, 2023 at Pacific El.

11. ADJOURNMENT – 5:31 p.m.

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis. *Solicitudes de Traducción: Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*